



Holy Eucharist Catholic Primary School

1a Oleander Drive, St. Albans VIC 3021
Ph: 8312 0900



Medication Authority Form

For a student who requires medication whilst at school

This form should be completed by the student's medical/health practitioner, for all medication to be administered at school.

PLEASE NOTE

- Students with asthma need to have the 'Asthma Care Plan for Education and Care Services' completed instead of this form (*Visit Asthma Australia www.asthma.org.au*)
- Students with anaphylaxis, an ASCIA Action Plan for Anaphylaxis should be completed instead. (*Visit the Australasian Society of Clinical Immunology and Allergy (ASCIA) <https://www.allergy.org.au/hp/ascia-plans-action-and-treatment>*)

****If your child requires different medication or different medication dosage from what is documented on the above two forms, this form needs to be completed.****

Please only complete those sections in this form which are relevant to the student's health support needs.

Name of School: **HOLY EUCHARIST PRIMARY SCHOOL**

Student's Name: _____ Date of Birth: _____ Grade: _____

Address: _____

Medicare No: _____ Health Insurance Name: _____ Policy No _____

MedicAlert Number (if relevant): _____ Review date for this form: _____

Ambulance Cover: Yes No Membership No: _____

Please Note: wherever possible, medication should be scheduled outside the school hours, e.g. medication required three times a day is generally not required during a school day: it can be taken before and after school and before bed.

Medication required:

Name of Medication/s	Dosage (amount)	Time/s to be taken	How is it to be taken? (eg: orally/topical/injection)	Dates
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing medication
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing medication
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing medication
				Start date: / / End Date: / / <input type="checkbox"/> Ongoing medication

Medication Storage

Please indicate if there are specific storage instructions for the medication:

Medication delivered to the school

Please ensure that medication delivered to the school:

- Is in its original package
- The pharmacy label matches the information included in this form.

Self-management of medication

Students in the early years will generally need supervision of their medication and other aspects of health care management. In line with their age and stage of development and capabilities, older students can take responsibility for their own health care. Self-management should follow agreement by the student and his or her parents/carers, the school and the student's medical/health practitioner.

Please advise if this person's condition creates any difficulties with self-management, for example, difficulty remembering to take medication at a specified time or difficulties coordinating equipment:

Monitoring effects of Medication

Please note: School staff *do not* monitor the effects of medication and will seek emergency medical assistance if concerned about a student's behaviour following medication.

Privacy Statement

The school collects personal information so as the school can plan and support the health care needs of the student. Without the provision of this information the quality of the health support provided may be affected. The information may be disclosed to relevant school staff and appropriate medical personnel, including those engaged in providing health support as well as emergency personnel, where appropriate, or where authorised or required by another law. You are able to request access to the personal information that we hold about you/your child and to request that it be corrected. Please contact the school directly or FOI Unit on 96372670.

AUTHORISATION

Name of Medical/ Health Practitioner:
Professional Role:
Medical Practitioner's Signature:
Date:
Contact Details:

Name of Parent/ Guardian/Mature Minor:
Signature:
Date:

If additional advice is required, please attach it to this form

Please Note: Mature Minor is a student who is capable of making their own decisions on a range of issues, before they reach eighteen years of age. (See: [Decision Making Responsibility for Students - School Policy and Advisory Guide](#)).