



# Holy Eucharist School

St Albans South

Newsletter – No. 2, 21<sup>st</sup> February, 2020

[www.hestalbanssth.catholic.edu.au](http://www.hestalbanssth.catholic.edu.au)

English

Engage Educate Empower

## **Holy Eucharist School**

1a Oleander Drive,  
St Albans, VIC 3021

Ph: 8312 0900 Fax 9366 8192

Principal: Mr. Jeffrey Parker  
[principal@hestalbanssth.catholic.edu.au](mailto:principal@hestalbanssth.catholic.edu.au)

### **Deputy Principal:**

Mr. Michael Bonnici

## **Holy Eucharist Parish**

### **Parish Priest**

Fr. Vincent Long Pham CSSR

### **Community Leader:**

Fr Peter Ly Trong Danh CSSR

### **Assistant Priest:**

Fr Vincensius Lolo CSSR

Fr Patrick Corbett CSSR

Fr Christoforus Matutina CSSR

(P) 9366 1310

### **Mass Times**

Saturday: 6pm

Sunday: 9am, 10.30am, 6pm

Vietnamese Mass at 12pm

### **Education in Faith:**

Vanessa Shaw

### **Prep:**

Sharon Bonnici,  
Mary James, Shalini Dos Santos  
& Bianca Gomez.

**Grade 1:** Tania Pufek, Mikaela  
Borg & Gwen Laughlin.

**Grade 2** Julie Murnane, Jessica  
Kerlin, Thy Tran & Vivian Faraj

**Grade 3:** Natalie Kranjec,  
Angela Lopez-Dee/Hania

Borowik & Thilini Nanayakkara

**Grade 4:** Jacelle Cablao, Jennifer  
Khong & Kathryn Barrie

**Grade 5:** Bruno Pellaschiar, Clare  
Christie & Adam Nicholl

**Grade 6:** Wally Antonowicz,  
Vanessa Shaw/Erin McNally &  
Tamara Patel

### **Learning Diversity/Wellbeing:**

Julie Semcesen.

### **Family School Partnership**

/Wellbeing: Jo Dragovic

**School Counsellor:** Edward Faraci.

**Library:** Jenny Bistricki.

**Digital Technology:** Allison Borg.

**Art:** Shobha Hickey.

**Music:** Damian O'Bree.

**Literacy Leader:** Charise Gibbs

**Intervention Leader:** Hannah  
Power

**Literacy Intervention:** Jackie  
Dabal & Kathleen Bezzina

**Reading Recovery:** Karen Colman

**Maths Intervention:** Anne Ablinger

**Maths Leader P-6:** Erin McNally

**EAL/New Arrival:** Irene Jurista

**Physical Ed:** Harry Herrera

**Education Support:** Joe Sirianni

**LOTE:** Linda Hyunh & Miyi Sun

**Business Manager:** Sue Smart

**Administration Staff:**

Connie La Macchia, Mandy Huong &  
Rosemarie Slater.

**Community Hub:** Adella Howard

**Cleaner:** June Balatbat

**Maintenance:** Barry Lynch

**OSHP:** Register on Camp Aust website

## *Our Catholic Tradition - the Lenten Season*

Lent begins next Wednesday. Lent is a penitential season of prayer, sacrifice and helping others. In this way, the whole Church prepares for Easter.

Ash Wednesday is a day of fast and abstinence. The law of fasting binds baptised Catholics who are over 18 years and up to 60 years old. The law of abstinence binds those who are over 40 years.

Catholics are obliged to receive holy communion at least once per year, in Australia and New Zealand between Ash Wednesday and Trinity Sunday.

From Ash Wednesday, Ordinary Time is interrupted until after the Easter Time.

At Holy Eucharist School, all year levels will focus on a Religious Education Unit of Study focusing on Lent to correspond with this season in our Catholic tradition.

## **ADMINISTRATION**

### **Camp, Sport, Excursion Fund**

A reminder that if you have a new student who commenced at our school and have a current Health Care Card or Pension Card you may be entitled to CSEF from the Government. Please come to the school office as soon as possible and Mrs Mandy Huong will check to see if you are eligible.

The **Annual Student Medical Survey and Permission to Photo for 2020** were distributed to all children. If you have not returned your form, please return them by Monday 24<sup>th</sup> February at the school office. If you have any queries please contact Mandy Huong on 83120900.

### **SCHOOL FEES**

We apologise for the delay in receipting School Fees. The circumstances are beyond our control and we will notify families as soon as we can start processing. Thank you for your patience and understanding.

### **Mrs Sue Smart**

Administration/Business Manager

[suzanne.smart@hestalbanssth.catholic.edu.au](mailto:suzanne.smart@hestalbanssth.catholic.edu.au)

## **Principal's Message**

Dear Parents, Guardians and Care Givers,

Bishop Mark Edwards visited the school today and spent time speaking to all the children and the school staff. Over the next three days he will celebrate Mass and work in partnership to develop strong faith connections between the school, parish and wider community.

Last week the Grade 6 children attended Don Bosco Camp in Dromana for three days. From all reports the children enjoyed their time together, especially on the first day when they shared a great experience at Tree Surfing. I would like to thank all the teachers and staff members who gave up their time to attend the camp and looked after our children.

On Monday 24<sup>th</sup> February the Grade 5 children will attend a three day Camp at Camp Doxa in Malmesbury. I am sure that all the Grade 5 children and school staff will have a fantastic time at camp.

Our Prep children commenced full school days and have completed 8 full days of schooling. I would like to congratulate the Prep children, their parents and their teachers on this achievement. The Prep children have settled in well and friendships have been formed very quickly. Preps will not attend school on Wednesday for the rest of February.

On Wednesday we had our Open Day and Family School Picnic. The Open Day was well attended by children from the local kindergartens. They spent time at Holy Eucharist enjoying lots of fun activities. The Family School Picnic was an opportunity for all parents to get to know each other and familiarise themselves with the school staff. It was great to see so many people there enjoying each other's company. The picnic is an annual event and is held around this time every year.

We look forward to working with parents and extended families supporting children, not only academically but recognising that Wellbeing plays a contributing factor to their learning outcomes.

Please make sure that your child/children are picked up on time after school. If your child hasn't been picked up on time they will be sent to After-School Care (Camp Australia) which will be a cost to you.

God Bless.

**Mr Jeffrey Parker**

Principal

[jeffrey.parker@hestalbanssth.catholic.edu.au](mailto:jeffrey.parker@hestalbanssth.catholic.edu.au)

Sat 22nd / Sun 23rd	Monday 24 <sup>th</sup> Feb	Tuesday 25 <sup>th</sup>	Wednesday 26 <sup>th</sup>	Thursday 27 <sup>th</sup>	Friday 28 <sup>th</sup>	Sat 29 <sup>th</sup> Feb / Sun 1 <sup>st</sup> March	Monday 2 <sup>nd</sup>
	Grade 5 Leave for Camp DOXA	Grade 5 at Camp DOXA  Shrove Tuesday	Grade 5 Return from Camp DOXA  Ash Wednesday Mass in the hall 9am Portfolios due back				

## LEARNING AND TEACHING

### ASSESSMENT PORTFOLIOS

All students at Holy Eucharist School have an Assessment Portfolio. This portfolio enables teachers to have a consistent approach throughout the school in collecting data and evidence of your child's work.

This Assessment Portfolio will be sent home **at the beginning** and **at the end of each term**.

**At the beginning of each term the folder will contain a Term Outline.**

#### Term Outline

- The Term Outline has a summary of what is going to be covered in your child's year level, across all curriculum areas for that term.
- The Term Outline will go home at the **beginning** of each term inside the Assessment Portfolio and **parents will be required to read and sign the sheet**. The Term Outline needs to be **returned** to school **inside** the Assessment Portfolio.

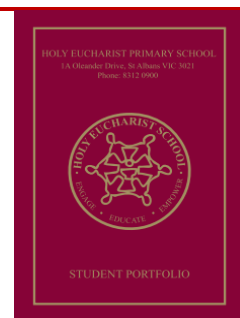
**At the end of each term the folder will contain Work Samples (evidence).**

#### Work Samples

- Throughout the term, teachers will collect samples of your child's work. These samples are collected as evidence of your child's achievements and as an indication of what has been taught.
- The samples collected should also correlate with what has been documented on the Term Outline sheet.
- The work samples are corrected by the teacher and should have relevant comments to support what the student has achieved.

Parents are invited to **look through the Assessment Portfolio with their child**. Parents are requested to **write positive comments** in the space provided (on the yellow cover sheet) and to sign it.

Term outlines/Assessment Portfolios **will go home today (Friday 21st February)** and need to be returned by **Wednesday 26<sup>th</sup> February**.



### COMMITMENT TO CHILD SAFETY

All Assessment Portfolios will contain a copy of Holy Eucharist School's Commitment to Child Safety in English and in Vietnamese. The purpose of Holy Eucharist School's commitment statement is to demonstrate our strong commitment to the care, safety and wellbeing of all students at our school. It provides an outline of the policies, procedures and strategies developed to keep students safe from harm, including all forms of abuse in our school environment, online and in other locations provided by the school.

This commitment takes into account relevant legislative requirements within the state of Victoria, including the specific requirements of the Victorian Child Safe Standards as set out in Ministerial Order No. 870. This commitment statement applies to school staff, clergy, school employees, including volunteers, and contractors.

**All present and future staff at Holy Eucharist School will be required to read and sign a copy of the School's Commitment to Child Safety as well as the School's Code of Conduct. We also urge all parents and caregivers to read and sign our Commitment Statement to Child Safety inside the Assessment Portfolio.**

If you require any further information, please contact me (Michael Bonnici) at the school office.



### LITERACY AND NUMERACY TESTING

Literacy and Numeracy testing provides teachers with important data to inform teaching and to enable teachers to target specific student needs. Last year we had moved the Literacy and Numeracy Testing to the end of Term 1, due to the large number of students who travel overseas with their families to celebrate the Lunar New Year. However, this year, Term 1 is only 8.5 weeks in duration. Therefore, we have had to move the Literacy and Numeracy Testing to March, just before the Labour Day weekend. This will allow sufficient time for data to be submitted before the end of term to Catholic Education Melbourne (CEM).

Literacy and Numeracy Testing will be held on **Thursday 5<sup>th</sup> and Friday 6<sup>th</sup> March 2020**. Each student will be allocated **45 minutes** to complete a series of tests with their class teacher. Yesterday parents/caregivers received a letter with information about the testing and were invited to choose a time-slot for either the Thursday or the Friday. Please return the slip attached to this letter without delay, so that the teachers can allocate appointment times. On testing day students are **only required to be at school for 45 minutes to complete the testing**. When the testing is completed, **students must return home**. Please ensure that students are not left unsupervised at school, as there are **no classes on Thursday 5<sup>th</sup> and Friday 6<sup>th</sup> March 2020**.

**Testing in the middle of Term 1 will mean that:**

- Students and their families will have arrived back from their overseas holiday.
- Students will have had the opportunity to settle into their new grades and will have met their teacher.
- Class teachers will have had the opportunity to meet parents in order to assist students in their class.
- Teachers have sufficient time to submit Literacy and Numeracy testing to CEM.

### PARENT/TEACHER CHATS

To help us better engage your child in learning and to develop your child holistically, we need to involve you as our key partners in education. To do that, we will be having **Parent - Teacher Chats** on **Wednesday 18<sup>th</sup> March 2020** from 12:10pm until 6:00pm.

**Students will be finishing school at 12pm on this day.**

During this meeting, your child's teacher will be asking a number of questions, eg: *Where was your child born? When did they arrive in Australia? What is their first language? What languages are spoken at home? etc.* These questions will enable staff to support students and to target specific needs. The Parent - Teacher Chats will be approximately **10 minutes in length** - just enough time for you and your child's teacher to meet and communicate.

Parent-Teacher Chats are a great opportunity to communicate with your child's teacher and to hear about how your child has settled into their new class. However, they are also a great way to discuss any concerns or questions you may have regarding your child. It is important that you take the time to think about the things you would like to discuss with your child's teacher, to ensure you make the most of your allocated time. In the coming weeks, you will receive more information and will be invited to choose your preferred time.

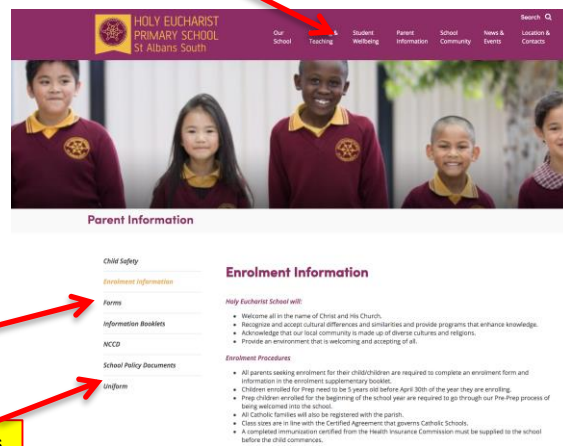
## SCHOOL WEBSITE

The school policy section on the Holy Eucharist School website has been updated. The Child Safety (2.19) Policy, the Anaphylaxis Policy and First Aid Policy have all been revised. Please take some time to familiarise yourself with these policies. Some of these policies contain (new) important forms which you are able to print and submit.

### The School Policy drop down menu contains the following:

- Our Commitment to Child Safety
- Additional Needs – Students with Disabilities
- Anaphylaxis Policy
- Assessment and Reporting
- Attendance Policy
- Bullying Policy
- Child Protection and Reporting (2.19)
- Code of Conduct
- Counselling Policy
- Discipline Policy
- Engagement of Volunteers
- Enrolment Policy
- First Aid Policy
- Grievance Policy for Parents/Carers
- Headlice Policy
- Homework Policy
- ICT eSmart Policy
- Mobile Phone Policy
- Onsite Supervision of Children Policy
- Out of School Activities Policy
- Parent/Caregiver Code of Conduct Policy
- Parent Information Booklet (English/Vietnamese)
- Pastoral Care Policy
- Police and DHHS – Protocols
- Privacy Policy
- School Child Safety Policy
- School Uniform Policy
- Standard Collection Notice
- Student Safety with External Providers Policy
- SunSmart Policy
- Values for Australian Schooling
- Visitors Policy
- Working with Children Policy

## Parent Information



## Policies

### In the 'Forms' drop down menu you will find:

- ASCIA – Action Plan – Allergic Reactions
- ASCIA – First Aid Anaphylaxis Plan - Generic
- ASCIA – Action Plan – Anaphylaxis – EpiPen
- ASCIA – Action Plan – Anaphylaxis – Generic
- ASCIA – First Aid Anaphylaxis Plan - EpiPen
- Asthma AU – Care Plan for Education and Care Services
- Asthma AU –Victorian School Action Plan Bricanyl Turbuhaler
- Asthma AU – Victorian School – Action Plan – Puffer Alone
- Asthma AU – Camp and Excursion Plan
- Asthma AU – Victorian School – Action Plan – Puffer and Spacer

For more information, please visit our school website: [www.hestalbanssth.catholic.edu.au](http://www.hestalbanssth.catholic.edu.au)

## SCHOOL NURSE PROGRAM 2020

All Prep children received an envelope from the Primary School Nursing Program – State Government. This envelope contains a questionnaire about your child's health and development. This questionnaire is distributed to all Victorian children enrolled in their first year of school.

The questionnaire enables you to raise any concerns you may have regarding your child's health and development. Parents are asked to complete the questionnaire, sign it and return it back to the teacher, sealed in the envelope **by Friday 21<sup>st</sup> February 2020**. The school nurse will be visiting the school in March.

## SCHOOL PHOTOS – IMPORTANT NOTICE:

**School Photos on Monday 2<sup>nd</sup> March 2020 has been CANCELLED.**  
New date to be advised

## SCHOOL UNIFORM

Holy Eucharist School has a Uniform Policy. It is an expectation that all students are wearing the **correct school uniform at all times**. If students are not wearing the correct uniform **they are required to have a written letter from their parents** explaining why they are out of uniform. Please find an explanation of the school uniform listed below. Alternatively, you can visit our school website to view our school uniform policy <http://www.hestalbanssth.catholic.edu.au/files/School%20Uniform%20Policy.pdf>

### Girls - Summer:

Maroon Check Dress  
White socks / Black shoes – **no runners**  
Woolen jumper with school logo – **not the PE tracksuit top**  
School Hat – In Term 1 and Term 4

### Girls- Winter

Maroon check pinafore or Maroon slacks  
Yellow skivvy or yellow polo shirt with logo  
White socks / Black shoes - **no runners**  
Woolen jumper with school logo - **not the PE tracksuit top**

### Girls – Sport (Only on Sport Days)

Maroon shorts or Maroon skirt/skort  
Maroon tracksuit with school logo on top  
Gold polo shirt with school logo  
White socks and runners

### Boys - Summer:

Grey Shorts  
Gold polo shirt with school logo  
Grey socks / Black shoes - **no runners**  
Woolen jumper with school logo - **not the PE tracksuit top**  
School Hat – In Term 1 and Term 4

### Boys Winter

Long grey pants  
Yellow skivvy or yellow polo shirt with logo  
Grey socks / Black shoes - **no runners**  
Woolen jumper with school logo - **not the PE tracksuit top**

### Boys - Sport

Maroon shorts  
Maroon tracksuit with school logo on top  
Gold polo shirt with school logo  
White socks and runners

**Please note:** If students are **not wearing the correct school uniform, a note will be sent home** informing the parent/guardian.

This note will need to be signed by the parent/guardian and the **name of the student will be recorded at the school office**.

**NB: Hats are compulsory for all children and staff during Term 1 and Term 4.**

Mr Michael Bonnici

Learning and Teaching/Deputy Principal

[michael.bonnici@hestalbanssth.catholic.edu.au](mailto:michael.bonnici@hestalbanssth.catholic.edu.au)



## WELLBEING AND FAMILY SCHOOL PARTNERSHIPS (FSP) AT HOLY EUCHARIST

We have had a very eventful week this week. On Wednesday we had our Annual Holy Eucharist Open Day. It was a success, with some kindergarten teachers, children and their parents coming to visit our wonderful school. This was a chance for new families who want to enrol their children to our school for 2021 Prep grades. This was also an opportunity for them to see what our school has to offer.

Thank you to all families who attended our Annual Holy Eucharist Family Picnic. It was great to see so many families come together after school hours to socialise and celebrate as a whole school community. The children absolutely loved the opportunity to be at school after school hours with their family and friends.

We look forward to many exciting upcoming events during the year where we can build positive relationship between school, home and wider community. This promotes great wellbeing for everyone!

Thanks to all who volunteered to make both events a success.



Mrs. Jo Dragovic  
Family School Partnerships(FSP) Leader/Wellbeing  
[Jagoda.Dragovic@hestalbanssth.catholic.edu.au](mailto:Jagoda.Dragovic@hestalbanssth.catholic.edu.au)



**Enrol Now**

9363 – 6665

[cairnleakindy@bigpond.com](mailto:cairnleakindy@bigpond.com)



Book before the 27<sup>th</sup> of March, 2020 and receive  
**TWO WEEKS FREE**



Mrs. Julie Semcesen  
Wellbeing/Learning Diversity Leader  
[Julie.Semcesen@hestalbanssth.catholic.edu.au](mailto:Julie.Semcesen@hestalbanssth.catholic.edu.au)

## IMPORTANT DATES TO REMEMBER

### FEBRUARY 2020

- Fri 21st Feb -Term 1 Outlines/ Assessment  
Portfolios are sent home today.
- Mon 24th Feb -Gr 5 at Camp Doxa (24th – 26th)
- Tues 25th Feb -Shrove Tuesday
- Wed 26th Feb -Ash Wednesday -Whole School Mass at 9am – Gr 6WA  
-Portfolios are due back at school  
-No Preps at school today
- Thurs 27th Feb -No Whole School Mass today.

### MARCH 2020

- Sun 1<sup>st</sup> Mar - First Sunday of Lent  
- World Wildlife Day/Clean Up Australia Day
- Mon 2<sup>nd</sup> Mar - School Photos – Student to wear full summer uniform  
- Preps are full time from now on  
- District Swimming Carnival – Mon 2<sup>nd</sup> or Wed 4<sup>th</sup> March (St Albans Leisure Centre 1-3pm) (TBC)
- Wed 4<sup>th</sup> Mar - Parent Support Group Meetings (PSG's)
- Thurs 5<sup>th</sup> Mar - School Closure – Literacy and Numeracy Testing
- Fri 6<sup>th</sup> Mar - School Closure – Literacy and Numeracy Testing  
- Round 5 Interschool Sports Meadows v HE (AWAY GAME) Sports Summer Comp (TBC) 9am till 11am
- Sun 8<sup>th</sup> Mar - Second Sunday of Lent
- Mon 9<sup>th</sup> Mar - Labour Day Public Holiday

### **SAFETY OF CHILDREN AND ALL VULNERABLE PEOPLE**

We hold the care, safety and wellbeing of children and all vulnerable people as a central and fundamental responsibility for our community. The Holy Eucharist Commitment to Child Safety and Reporting Process are on display in the Administration foyer of the School and School Policies are available on the website at [www.hestalbanssth.catholic.edu.au](http://www.hestalbanssth.catholic.edu.au)