

HOLY EUCHARIST SCHOOL

Expulsion of Students

Appeal Information



Holy Eucharist School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

Purpose

This document is designed to assist you in understanding the procedures for appealing the decision of Holy Eucharist School Principal to expel your child. It should also be used to lodge an appeal.

Who should I contact to appeal an expulsion decision?

Students and or their parents/guardians/carers/relevant persons who wish to appeal an expulsion decision should do so through the designated MACS Regional General Manager. The principal will be able to provide you with the contact details.

Under what circumstances can I appeal the decision to expel my child?

A Principal's expulsion decision may be appealed on the following grounds:

- there have not been sufficient interventions and strategies utilised prior to the decision to expel where the student has a history of behavioural issues
- the grounds on which the student has been expelled are unfair
- the expulsion process was not followed by the Principal
- other extenuating circumstances.

This *Expulsion of Students Appeal Information and Form* must be received by the designated MACS Regional General Manager within 10 business days of you or your child receiving the *Notice of Expulsion of Students*.

What happens after I have submitted my appeal of the expulsion decision?

The designated MACS Regional General Manager will contact the Holy Eucharist School Principal and obtain a copy of the following documents within one business day of receiving your completed *Expulsion of Students Appeal Information and Form*:

- *Notice of Expulsion*
- *Expulsion Report*.

The designated MACS Regional General Manager may appoint an Expulsion Review Panel to review the Principal's decision to expel your child, and they will notify the MACS Director, Learning and Regional Services that this is the case. You will be provided with information concerning the Expulsion Review Panel.

After the Expulsion Review Panel has met and considered all relevant information presented by you, the panel will prepare an Expulsion Appeal Report for the designated MACS Regional General Manager. The designated MACS Regional General Manager will then determine to either:

- uphold the decision made by the Principal to expel your child
- overturn the decision made by the Principal to expel your child.

You will be notified of the decision made concerning your child.